



Swan View
SENIOR HIGH SCHOOL

Follow up an Absence

Schools have a legal responsibility under the *School Education Act 1999 (WA)* to accurately record student attendance. Parent/caregivers are required to provide an explanation for any absence from school. Absences that remain unexplained will be recorded as 'unauthorised'. While hand written notes are accepted, for your convenience we have also developed the following range of options for reporting absences:

Connect

Locate the 'Send Absentee Note' option on the right hand side of the *Connect* Home Page to provide your notification with an explanation. You can view your child's attendance records by clicking on the 'My Children' tab. See [Quick guide for parents \(Secondary\)](#) for further information.

Swan View SHS website

<http://www.svshs.wa.edu.au/forms/absentee/>

Email

swanview.shs.absentees@education.wa.edu.au

SMS

You can reply via text message on 0407 476 691

Phone

9294 6108

Please contact the school on 9294 6100 if you would like any further assistance.