



Good Standing Policy and Procedures

1. Purpose

The Good Standing Policy works as a part of a broader range of Positive Behavioural Support (PBS) policies, procedures and strategies. It provides a framework to enable students to maintain or re-gain Good Standing status in relation to the expected behaviours outlined in the School Code of Conduct. Its purpose is to clearly articulate processes and consequences related to repeated, ongoing and/or serious breaches of school discipline or Code of Conduct. This policy aims to support and reinforce school standards and expectations in order to sustain/restore positive behaviour and improve student outcomes.

2. Policy

- The Principal is responsible for establishing policy and procedures for the management of good standing.
- Students are responsible for monitoring and maintaining their good standing.

3. Definitions

Code of Conduct: The behaviours that students are expected to learn, apply and maintain.

Positive Behaviour: Learned actions, outlined in the Code of Conduct, that contribute to the students' growth and development and to the good order and proper management of the School.

Negative behaviours that may result in the Loss of Good Standing include:

- Serious or repeated breaches of school discipline or School Code of Conduct;
- Breach of Individual Behaviour or Attendance Plan;
- Breach of learning area behaviour contract;
- Breach of the School Assessment Policy; and
- Ongoing breach of the School Dress Code or Electronic Device Policy.

4. Responsibilities

4.1 Students

Students commence each year with Good Standing. This is maintained if they consistently demonstrate Positive Behaviours in accordance with the School Code of Conduct. If a student loses their Good Standing status, it can be regained by fulfilling the relevant requirements for the stage at which they lost Good Standing. Students will be monitored throughout the Loss of Good Standing period and must demonstrate that Positive Behaviour has been restored in order to regain Good Standing status.

4.2 Staff

A recommendation that a student loses Good Standing can be made by:

- 1) A Head of Learning Area (HoLA) for breach of Learning Area Behaviour Contract, to the relevant Program Coordinator Student Services.

- 2) A Program Coordinator Student Services or Building Better Futures Coordinator for any serious or ongoing breach of school discipline or School Code of Conduct.

Strategies to explicitly teach, model and reinforce Positive Behaviours and appropriately prevent/manage negative classroom behaviour must have been implemented and documented (evident in SIS) prior to a recommendation for Loss of Good Standing.

5. Procedures

5.1 HoLA recommending that a student loses Good Standing

Prior to a HoLA requesting that a student lose Good Standing, the following procedures should be adhered to and evident in SIS:

- Teacher implemented Positive Behavioural Support strategies (explicitly teaching, encouraging, reinforcing and rewarding expected classroom behaviours)
- Teacher implemented Classroom Management Strategies to appropriately prevent/manage negative behaviour(s)
- Teacher initiated communication with parents/caregivers (phone call, email, meeting)
- Conference held with student, teacher and HoLA to identify areas of concern, plan and agree to strategies to improve targeted behaviours and commence process to monitor progress.
- Learning Area Behaviour Contract documented and signed by teacher and student.
- HoLA initiated communication with parents/caregivers, advising of strategies already implemented and the potential referral for loss of Good Standing should positive behaviour not be restored.

5.2 Program Coordinator Student Services or Building Better Futures Coordinator recommending that a student lose Good Standing

Prior to a Program Coordinator Student Services or Building Better Futures Coordinator recommending that a student lose their Good Standing, the following procedures should be adhered to and evident in SIS:

- Expected classroom behaviours have been clearly explained, encouraged and reinforced with the student.
- Behaviour and engagement support strategies, specific to individual needs, have been implemented and communicated to the student's teachers as required.
- Parents/caregivers have been informed of behaviour concerns, the requirement of a monitoring period and of the potential for Loss of Good Standing should Positive Behaviour not be restored.
- The student is placed on a 'Student Behaviour and Attendance Monitoring Card' identifying no more than three clearly articulated target behaviours that the student should work to improve. A rating system will be used by staff to rate the student's performance in relation to the targeted behaviours for each period. The card is to be signed by a parent/caregiver and by the Program Coordinator Student Services or Building Better Futures Coordinator each day throughout the monitoring period.
- If Positive Behaviour is consistent throughout this monitoring period, Good Standing is maintained. If not, the Program Coordinator Student Services or Building Better Futures Coordinator will recommend to the relevant Deputy Principal that the student lose Good Standing. The Program Coordinator Student Services or Building Better Futures Coordinator may choose to extend the monitoring period.
- Any serious breach of school discipline resulting in suspension, ongoing or repeated breach of Code of Conduct, breach of Individual Behaviour Plan and/or serious breach of a School Policy may result in a student automatically losing Good Standing.

5.3 Student Loss of Good Standing

Loss of Good Standing occurs in three stages and is decided upon by the Program Coordinator Student Services or Building Better Futures Coordinator in consultation with a Deputy Principal/Principal. Any student who loses Good Standing will be advised of the sanctions and requirements associated with the stage at which they lost Good Standing. Any student who loses Good Standing forfeits the right to represent the School or attend social events/activities for the duration of the Loss of Good Standing period. Any student who loses Good Standing also forfeits the right to attend any reward activity for the remainder of the year unless specific approval is granted by the Deputy Principal/Principal.

5.4 Stages and Consequences for Loss of Good Standing

5.4.1 First Stage

- HoLA liaises with Program Coordinator Student Services or Building Better Futures Coordinator. Program Coordinator Student Services or Building Better Futures Coordinator recommends Loss of Good Standing to the relevant Deputy Principal.
- Student loses Good Standing for two school weeks, with the following sanctions applying for the duration:
 - The student is placed on a blue 'Stage One Monitoring Card'. The card will record whether a student has demonstrated positive behaviour (in relation to target behaviours - pass/fail) and will not incorporate comment or scale. The monitoring card will be signed by both a parent/caregiver and the Program Coordinator Student Services or Building Better Futures Coordinator each day for the duration of the Loss of Good Standing period.
 - The student cannot participate in any reward or social activity for the duration of the Loss of Good Standing period.
 - The student forfeits the right to represent the School for the duration of the Loss of Good Standing period.
 - If a student records a fail, then the Program Coordinator Student Services or Building Better Futures Coordinator will discuss the situation reinforcing School expectations outlined in the Code of Conduct. Further sanctions may be imposed such as:
 - Lunch detention
 - Withdrawal for a period of time (individual class, half day, full day etc)
 - After school detention - The expectation is that during this time students' complete classwork and/or a Behaviour Reflection Sheet as directed by the Program Coordinator Student Services or Building Better Futures Coordinator.
 - Repeat Loss of Good Standing Stage 1 or progress to Stage 2.
 - Suspended for a period of time as decided by the Principal in consultation with Program Coordinator Student Services or Building Better Futures Coordinator.
 - All imposed sanctions will be communicated to parent/caregiver and recorded on SIS.
 - Once the Loss of Good Standing period has expired, a student **may** be eligible to attend School reward activities for the remainder of the year, but must first apply and gain approval from the relevant Deputy Principal.

5.4.2 Second Stage

- Program Coordinator Student Services or Building Better Futures Coordinator recommends Loss of Good Standing to relevant Deputy Principal.
- A case conference is held with the student, parent/caregiver, Program Coordinator Student Services or Building Better Futures Coordinator and the relevant Deputy Principal.

- An Individual Behavioural Plan (IBP) is developed in consultation with the student, parent/caregiver, Program Coordinator Student Services or Building Better Futures Coordinator and Deputy Principal (and other stakeholders as required).
- Student loses Good Standing for four school weeks, with the following sanctions applying for the duration:
 - The student is placed on a yellow 'Stage Two Monitoring Card'. The card will record whether a student has demonstrated positive behaviour (in relation to target behaviours - yes/no) and will not incorporate comment or scale. The monitoring card will be signed by both a parent/caregiver and the Program Coordinator Student Services or Building Better Futures Coordinator each day for the duration of the Loss of Good Standing period.
 - The student cannot participate in any reward or social activity for the duration of the Loss of Good Standing period.
 - The student forfeits the right to represent the School for the duration of the Loss of Good Standing period.
 - If a student records a fail, then the Program Coordinator Student Services or Building Better Futures Coordinator will discuss the situation reinforcing School expectations outlined in the Code of Conduct. Further sanctions may be imposed such as:
 - Lunch detention
 - Withdrawal for a period of time (individual class, half day, full day etc)
 - After school detention - The expectation is that during this time students' complete classwork and/or a Behaviour Reflection Sheet as directed by the Program Coordinator Student Services or Building Better Futures Coordinator.
 - Repeat Loss of Good Standing Stage 2 or progress to Stage 3.
 - Suspended for a period of time as decided by the Principal in consultation with Program Coordinator Student Services or Building Better Futures Coordinator.
 - All imposed sanctions will be communicated to parent/caregiver and recorded on SIS.
- Once the Loss of Good Standing period has expired, the student will be eligible to attend social events and to represent the School but has forfeited the right to participate in any reward activities for the remainder of the year, no exceptions will be granted.

5.4.3 Third Stage

- Program Coordinator Student Services or Building Better Futures Coordinator recommends Loss of Good Standing to relevant Deputy Principal.
- The student will be suspended from attending school until a case conference is held with the student, parent, Program Coordinator Student Services or Building Better Futures Coordinator, the relevant Deputy Principal and other stakeholders as required.
- The student's Individual Behavioural Plan (IBP) is reviewed and adjusted in consultation with the student, parent/caregiver, Program Coordinator Student Services or Building Better Futures Coordinator, Deputy Principal and other stakeholders as required at the case conference.
- The student and parent/caregiver will be informed of the intention to initiate consultation with North Metropolitan Behaviour and Engagement personnel.
- Student loses Good Standing for one Term (10 school weeks), with the following sanctions applying for the duration:
 - The student is placed on a red 'Stage Three Monitoring Card'. The card will record whether a student has demonstrated Positive Behaviour (in relation to target behaviours - yes/no) and will not incorporate comment or scale. The monitoring card will be signed by both a parent/caregiver and by the relevant Deputy Principal each day for the duration of the Loss of Good Standing period.
 - The student cannot participate in any reward or social activities for the remainder of the year.
 - The student forfeits the right to represent the School for the remainder of the year.

- The student is isolated in Student Services during recess and lunch for the duration deemed necessary by the relevant Program Coordinator Student Services or Building Better Futures Coordinator.
- If a student records a fail, then the Deputy Principal will discuss the situation reinforcing School expectations outlined in the Code of Conduct. Further sanctions may be imposed such as:
 - Lunch detention
 - Withdrawal for a period of time (individual class, half day, full day etc.)
 - After school detention - The expectation is that during this time students' complete classwork and/or a Behaviour Reflection Sheet as directed by the Program Coordinator Student Services or Building Better Futures Coordinator.
 - Suspended for a period of time as decided by the Principal in consultation with Program Coordinator Student Services or Building Better Futures Coordinator
 - The Program Coordinator Student Services or Building Better Futures Coordinator works with School staff, parent/caregiver and student to explore alternative education, training or workplace options
 - The Principal advises the student and caregiver that the School will be pursuing alternative education/training options or in extreme cases, exclusion.

5.5 Regaining Good Standing after Stage 3

At the end of the Loss of Good Standing period, given that the student has satisfied the requirements, the student is able to apply in writing to the Principal in order to regain Good Standing status at the School. A meeting with the Principal, and Program Coordinator Student Services or Building Better Futures Coordinator, student and parents will occur whereby the conditions of regaining Good Standing will be discussed.

The student forfeits the right to represent the School or participate in any reward or social activities for the remainder of the year, no exceptions will be granted.

6. Document Control

<p>Reference Number: Owner:</p> <p>Created: Modified: Approved: Next Review: Links to Regulatory Framework:</p>	<p>Deputy Principal – Student Services</p> <p>8 March 2019</p> <p>10 December 2019 8 March 2022</p> <p>Legislation/Authority</p> <ul style="list-style-type: none">• Children and Community Services Act 2004 (WA)• Equal Opportunity Act 1984 (WA)• Public Sector Management Act 1994 (WA)• School Education Act 1999 (WA)• School Education Regulations 2000 (WA)• State Records Act 2000 (WA) <p>Department Policies</p> <ul style="list-style-type: none">• Behaviour Management in Schools• Dress Codes for Students in Public Schools• Duty of Care for Students in Public Schools• Records Management• Student Attendance in Public Schools• Students at Educational Risk in Public Schools	<p>Implementation and Review:</p> <p>The Deputy Principal – Student Services is responsible to the School Executive for the continuous monitoring and review of the <i>Good Standing Policy and Procedures</i>.</p>
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